Fayetteville School



Student - Parent Handbook

2023 - 2024

School Office: 256-315-5550

170 W. W. Averiett Drive

Sylacauga, Alabama 35151

https://www.tcboe.org/fhs

#LeadersOfThePack

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School Information

School Hours: 7:30 a.m. - 3:00 p.m. Breakfast in lunchroom 7:30 a.m. - 7:50 a.m.

Class/Learning Begins: 7:50 a.m.

Dismissal K-5th: 2:30 p.m. car riders

3:00 p.m. bus riders

11:30 a.m. early dismissal

 School Number:
 256-315-5550

 Lunchroom Manager:
 256-315-5557

 School Fax:
 256-315-5575

 Nurse Office:
 256-315-5564

 High School Counselor:
 256-315-5555

 Ele. School Counselor:
 256-315-5558

Talladega County Schools Vision and Mission

<u>Vision</u>

Every student in Talladega County Schools will be a productive citizen, prepared for their unique future.

Mission

Talladega County Schools, known for visionary culture and student-focused innovation, will lead the way by providing an equitable education for all students. We strive for continuous improvement by employing highly-qualified professionals, who provide and enhance exceptional instruction, authentic learning experiences, supportive relationships, and community partnerships to prepare students for a successful future.

Faculty and Staff

Lynn Ritchie	Principal		
Brooke Brewer	Assistant Principal		
Summer Thomas	Clerical Assistant		
Autumn Blair	Secretary		
Jody Brown	A.R.I Reading Coach		
Kim White	Digital Learning Specialist		
April Shaw	Middle/High School Counselor		
Jennifer Spradley	Elementary Counselor		
Amber Kornegay	Media Specialist/STEAM		
Tina Culver	Nurse		
Matt Collier	Physical Education		
Kayla Lucas	Speech		
Emily Owens	Special Education		
Carrie Cabaniss	Special Education		
Tammy Hickman	Pre-K		
Autumn Myers	Pre-K		
Brandi McDaniel	Gifted Teacher		
Amy Nelson	Kindergarten		
Kelly Lansford	Kindergarten		
Micah Richardson	1st Grade		
Marcy Darden	1st Grade		
Crystal Moore	2nd Grade		
Christy Lewis	2nd Grade		
Vanessa Arant	2nd Grade		
Bethany Davis	3rd Grade-ELA		
Amanda Spurling	3rd Grade-Math, Science, Social Studies		
Anita Simpson	4th Grade-ELA		
Holly Garrett	4th Grade-Math, Science, Social Studies		
Diane Harris	5th Grade-ELA		
Jamie Bulger	5th Grade-Math, Science, Social Studies		
Rachell Hammonds	K-5 Reading Interventionist		

TALLADEGA COUNTY SCHOOLS

2023-2024 School Calendar

106 West South Street Talladega, AL 35160 256-315-5100

Aug. 1-2	Staff Development Days
Aug. 3	Local School Staff Dev./Workday
Aug. 4	System Institute
Aug. 7	Local School Staff Dev./Workday
Aug. 8	First Student Day - First Semester
Sept. 4	Labor Day
Sept. 29	Early Dismissal Day
Oct. 2	Weather Day
Oct. 18	E-Learning Day
Nov. 10	Veterans' Day Holiday
Nov. 20-24	Thanksgiving Holidays
Dec. 15	Early Dismissal for Term Transition
Dec. 18-Jan.	2 Mid - Winter Holidays
Jan. 3	Local School Staff Dev.
Jan. 4	First Student Day - Second Semester
Jan. 4-5	E-Learning Days
Jan. 15	M. L. King, Jr. Holiday
Feb. 19	Staff Development Day
March 6	E-Learning Day
March 25-29	Spring Break
April 19	Early Dismissal Day
April 22	Weather Day
May 23	Graduation
May 24	Last Student Day and Early Dismissal
ir	conjunction with the last day of school
May 27	Memorial Day Holiday

STUDENT DAYS	TEACHER DAYS		
86 1st Term	91 1st Term		
94_2nd Term	96_2nd Term		
180 Days	187 Days		

TEST DATES	
Oct./Nov.	ACT WorkKeys
Oct.	PreACT
Jan./March	ACCESS for ELs
Feb./March	ACT WorkKeys Retest
March/April	ACT Plus Writing
March/April	ACAP Alternate
March/April	ACAP Summative (Grades 2-8)

REPORT CARD DATES	
Oct. 12, 2023	
Jan. 8, 2024	
March 14, 2024	

PROGRESS REPORT DATES	
Sept. 12, 2023	
Nov. 7, 2023	
Feb. 6, 2024	
April 16, 2024	

APPROVED 3/27/2023

January 2024

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February 2024

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March 2024

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April 2024

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May 2024 W

June 2024

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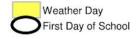
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Staff Development

May 24, 2024 (Elementary) May 24, 2024 (Secondary)

Early Dismissal Day - Students dismissed at 12:00 noon E-Loarning Day



July 2023

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
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GRADING PERIODS	
Aug. 8 - Oct. 6	42 days
Oct. 9 - Dec. 15	44 days
Jan. 4 - March 8	. 45 days

March 11 - May 24 49 days

Instructional Policies

Gifted Program

All learners have different interests, talents, and needs. Gifted Teachers in Talladega County elementary schools work alongside classroom teachers to guide high ability students as they personalize their own learning and grow toward their maximum potential. Students work at the level that is right for them-- whether that is at grade level with support for many years beyond traditional grade level. Students with especially strong abilities work collaboratively and independently to connect their interests, talents, and passions with the rigorous standards they are mastering. They engage in extensions, in-depth study and special interest projects as they grow to be self-directed and collaborative learners.

Extended Gifted Services Learning Opportunities Include:

- Thinking strategies and logic
- Real-world simulations
- Game and debate
- Research opportunities like the iWonder Unit and Genius Hour
- Extension activities in areas like literature and STEM (Science, Technology, Engineering and Math)

Physical Education

Physical education is a requirement of all elementary students in Alabama. Any restrictions your child has should be made known to the school, accompanied by a doctor's verification. Students will need to wear tennis shoes for physical education.

<u>Cell Phones/Electronic Devices/Nuisance Items</u>

Items not directly related to the educational program of our children are not allowed at school. Such items include smart watches, sunglasses, toys, hand games, cell phones, etc... These should not be brought to school for two primary reasons: (1) These are usually expensive items and could be stolen or broken. (2) They can disturb others and can be an interference to the educational process. These items will be taken up if they are brought to school. Parents may pick up the item from the teacher or administrator. The school is not responsible for these items brought to school. Note: Items with batteries usually fall into this category. See TCBOE Student Responsibilities and Privileges booklet.

PowerSchool Parent Portal

PowerSchool Parent Portal is an important school communications tool where you can keep up with student grades, missing assignments, behavior, and attendance. (K-2 student's grades will not be posted in the portal until the end of the nine weeks due to students having standards based grading.) Your child's teacher will send home directions on how to access your child's portal. Please contact Mrs. Spradley if you have any questions regarding Powerschool at jspradley@tcboe.org or 256-315-5558.

Attendance Policies and Procedures

The Talladega County Board of Education Attendance Policy is available in the Talladega County Student Code of Conduct and Attendance on www.tcboe.org. PLEASE MAKE SURE THAT YOU READ THIS SECTION THOROUGHLY. When absent from school, students can bring their excuse to their homeroom teacher or parents can email the excuse to the homeroom teacher and include Mrs. Thomas at slthomas@tcboe.org. This should be completed within three days of the absence. If you do not give a reason for an absence, school officials must assume that it is unexcused. Excessive or unexcused absences and tardies will be reported to administration. No more than ten excused absences authorized by a parent will be accepted during the school year.

Attendance Awards

To encourage regular school attendance, students will receive the following attendance awards:

- 1. Perfect Attendance Award: A child must have no absences, tardies, or check-outs all year.
- 2. Outstanding Attendance Award: A child must not have more than three absences and/or tardies or check-outs for the entire school year.
- *Students will be recognized each nine-weeks for perfect attendance at the Nine-Week Celebration. Each semester Archie's Hawaiian Shaved Ice will reward students with a treat who have perfect attendance.

Check-Ins/Tardies

Students are required to report to the classroom no later than 7:50 a.m. It is important that students are on time so they do not miss valuable instruction. All students who arrive after 7:50 a.m. must be checked in at the office by a parent/guardian. A tardy slip must be presented to the teacher unless the tardy is due to bus or school problems. Students who report to class without a tardy slip will be referred back to the office.

Check-Outs

Doctor or other appointments should be scheduled outside of school hours whenever possible. If a child needs to check-out due to sickness, he/she will be permitted to go to the nurse and a school employee will phone the parent/guardian(s). Parents must sign the child out in the school office. The child will be called from the nurse's room to the office to meet the parent. This procedure is for the safety and protection of our students.

Due to long lines and an effort to keep car riders safe in transition to vehicles, any check-outs after 2:30 are reserved for extreme emergencies only. If this occurs, please find a parking spot before coming into the building. Do not park your car on the curb because this will block our car rider line.

We will only release students to persons designated on student checkout lists. This person must be an adult. Everyone who checks a student out will be required to have their driver's license scanned, so please make sure to bring it with you when checking a student out. Please update your child's list in PowerSchool or contact Mrs. Thomas if you need to make additions or deletions.

Make-Up Work

Students with excused absences are allowed to make up any class work missed within a reasonable amount of time. The student should ask for any make-up work and the teacher will give the assignments the day the child returns to school. If you wish to pick up assignments during the time in which your child is absent, please allow a day's notice for this request. Teachers will be happy to get the work together for you, but cannot interrupt their classes to do so.

Student Messages

Students cannot receive messages at school unless an emergency occurs. We value and protect our students' instructional time. If it is necessary to change the way a student will get home from school, try to arrange this at home before the student comes to school. Write a note or email your child's teacher if a transportation change is necessary by 7:30 a.m. Teachers will not be checking email during instructional times (8:00 a.m. - 3:00 p.m.) Please call the office at 256-315-5550 if there is an emergency.

Field Trips

Field trips may be scheduled for each grade level to provide educational experiences appropriate for the students. Students will not be permitted to go on a field trip without a signed permission form on file in the principal's office. Parents are not allowed to accompany their child on the school bus. They may follow the bus in their own transportation. If you plan to accompany your child on a field trip, siblings and non-school aged children are not permitted to attend unless approved by the principal. Many venues are geared toward a specific grade level. Students not attending a field trip must be in school as usual. Absences will be unexcused. Also, chaperones are expected to follow all school rules including refraining from tobacco/vape products while attending the field trip.

Grading

Students in 3rd-5th grades will have a report card sent home at the end of each nine-week grading period. A progress report will also be sent home each grading period. Report cards should be signed by the parents and returned within two school days. Folders with graded papers will be sent home weekly and/or daily. Please sign and return these folders promptly. The following is the Talladega County Board of Education grading policy:

<u>Grading for Grades K-2</u>

Students in grades K-2 will receive a standards-based report card at the end of each nine-week grading period. Please refer to the legend on the report card. A progress report will also be sent home every four and a half weeks.

Grading for 3rd Grade

- Grades will all be weighed equally for the nine week average.
 - o Grades will come from homework, projects, quizzes, tests, and independent classwork.

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Grading for Grades 4-5

- Language Arts Grades will consist of English grades with writing and grammar and reading arades with comprehension and vocabulary
- Gold Measures (3-4 per grading period) 60% of grade
 - Major Tests/Exams (Mastery of Standards)
 - Major Projects/Work Products (Application of Standards)
 - Represents Mastery of Standards or Application of Standards
- Silver Measures (4-5 per grading period) 30% of grade
 - Quizzes/Checkpoints
 - Small Projects
 - Represents Growth toward Mastery of Standards and/or Mastery of Prerequisite Skills)
- Bronze Measures (5-6 per grading period) 10% of grade
 - Homework
 - Daily Grades
 - Minor Classwork / Projects
 - Programs
 - Represents Practice of Skills

A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 50-59%

Parent-Teacher Conferences

Parents and teachers working together for the benefit of children are essential to a successful school program. We want you to cordially contact your child's teacher regularly. Please feel free to schedule parent-teacher conferences whenever you have questions or concerns. We also ask that you contact the school as soon as possible if you receive a request for a conference from the teacher. These procedures have been established for parent-teacher conferences:

- Please call the school office to make an appointment for a conference. Conferences may be scheduled during the teacher's planning time and before or after school.
- When you arrive for a meeting with the teacher, please check in the office first.

<u>Visiting the School</u>

We encourage parents to get involved in your child's school. We want you to feel welcome. For the protection and safety of all children, we must know who is in the building at all times. We must ask that all parents and other visitors/volunteers park in the main parking lot at the front of the school and then sign in at the office..

Parent Volunteers

If you are interested in becoming a parent volunteer, please see your child's teacher and the PTA. You can get in touch with our PTA by messaging them on Facebook. Check out their page at https://www.facebook.com/FayettevillePTA. We encourage you to get involved if you are not already. You may also contact Kim White kwhite@tcboe.org if you have any questions.

Special Snacks

If you would like to provide a special snack for your child's birthday, arrange this with the teacher ahead of time.

Meal Prices for 2023-2024

All students will receive free breakfast and lunch for the 2023-2024 school year.

Students may purchase extra items such as ice cream, chips, drinks, etc...but those items must be purchased. Students may not charge for these items, so send money or put money in their account in the Titan App.

Mrs. Terri McDonald is our new CNP Manager.

Parent -Teacher Organization

All parents are invited to become active in the Fayetteville School Parent/Teacher Organization (PTO). The PTO is an organization for all parents. It supports the school in many ways including fundraisers, staff recognition, volunteering, and programs which enhance the education of our students. Monthly meetings are held and dates are noted on our school calendar. By joining, you will be supporting education and meeting others with similar interests and goals for their children. For more information, call our school office at 256-315-5550.

PreK-2nd Recognitions/Awards Throughout the Year

- Perfect Attendance
- Completed Genre Challenge
- Integrity Student of the Month
- AR Point Club
- Bus Student of the Month
- i-Ready Pathway
- i-Ready Reading and Math
- DIBELS

K-2nd End of the Year Recognitions/Awards

- Perfect & Outstanding Attendance
- Most AR Points
- All 3s
- i-Ready Reading and Math Awards
- Integrity Student of the Year
- Most Growth in Reading and Math

3rd-5th Recognitions/Awards Throughout the Year

- Perfect Attendance
- Completed Genre Challenge

- Integrity Student of the Month
- AR Point Club
- A Honor Roll
- A/B Honor Roll
- Bus Student of the Month
- i-Ready Pathway
- i-Ready Reading and Math

3rd -5th End of the Year Recognitions/Awards

- Perfect & Outstanding Attendance
- Most AR Points
- A Honor Roll
- A/B Honor Roll
- i-Ready Reading and Math Awards
- Integrity Student of the Year
- Highest i-Ready Reading and Math Scores
- Most Growth in Reading and Math

Safety Policies

Inclement/Severe Weather and School Closing

When inclement/severe weather occurs prior to the school day, the district administrators will decide if schools will open or remain closed. This decision will be broadcast usually by 6:30 a.m. on area radio and television stations and by the emergency notification system. We will also call parents and guardians using the Blackboard System.

Parents should be sure that both the teacher and the student knows where the child is to go if we have to dismiss school early for any reason. An automated system will call the telephone numbers listed on the student's enrollment form. Please make sure we have an updated phone list for your child. To see what numbers we have listed at school, login to your student's PowerSchool account.

Arrival

Students who ride to school in a car should arrive no earlier than 7:30 a.m. Please do not drop your student off. A member of our Safety Patrol will let students out of vehicles. From the car rider line, your child should report to the lunchroom if he/she is eating breakfast or report to his/her classroom. Car riders will unload in front of the school's main entrance. For safety, do not let your child out in the visitor parking area and let them walk across. Students need to arrive in time to take care of morning business such as unpacking supplies and turning in homework.

The school day begins at 7:50 A.M. Parents should not try to conference with teachers before or after school without an appointment. Teachers have assigned duties during this time and are responsible for the supervision of students.

Students who ride to school on the bus will eat breakfast in the lunchroom and report to his/her classroom.

Dismissal

Car riders will be picked up at the front of the school by the auditorium beginning at 2:35 p.m. Parents are asked to remain in the car rider line and in their cars. We will call the children forward as your car approaches. Drivers must have a school issued car tag before they may pick up a child. The teachers on duty will load 4-5 cars at a time. Please do not park in the visitor parking lot and walk across to get your child. Children will not be allowed to walk across the street to get in cars. These rules are for the safety of all children. Please do not pass other cars, and use the appropriate speed to ensure the safety of everyone. All car riders should be picked up prior to 3:00 p.m. If you are running late, please call the school to let us know. If your child ever needs to ride home with someone other than his/her normal ride, we will need you to send your child's teacher a note. We will not allow your child to ride home with someone else without a note.

Students who ride the bus will be called at 3:00 to their assigned bus to load. Bus drivers will have practices throughout the year to make sure students know how to efficiently unload the bus in case there is an emergency.

Safety Drills

Fire Drill and Procedures

- Know the emergency exit route from each room in which you have a class.
- Walk quickly and quietly to the designated area.
- Listen to and follow the directions of the adult in charge.
- Remain silent and calm until the all-clear signal is given.

Secure Your Area Drill and Procedures

- Listen to and follow the directions of the adult in charge.
- Remain silent and calm until the all-clear signal is given.

Inclement/Severe Weather Drill

- Know the emergency exit route from each room in which you have a class.
- Walk quickly and quietly to the designated area.
- Listen to and follow the directions of the adult in charge.
- Remain silent and calm until the all-clear signal is given.

<u>Buses</u>

Refer to the Talladega County Student Code of Conduct and Attendance at <u>www.tcboe.org.</u> Below are some general rules for those students who ride buses to school.

- Children riding buses must ride their assigned bus unless a signed parent note is sent to the school requesting they ride home in some other way. <u>Notes will be required for a change in</u> <u>transportation</u>. Please do not call the school and request your child be placed on another bus or ride a car unless it is an absolute emergency.
- Students must be on time at their morning bus stop. The bus cannot wait.
- Bus drivers will not allow any student to load or unload except on the school grounds and at his/her designated stop.
- Students are considered in school when they enter the bus and must observe all school rules and the bus driver's regulation.

- Students are expected to help keep the bus clean and should never write on or deface the bus in any way.
- Students should never use the rear door to load or unload except in the case of an emergency as directed by the driver.
- Drivers have the right to assign seats and make other reasonable rules for their bus as they feel necessary.
- Please remind your children to stay off the road at all times while waiting for the bus. No horseplay at the bus stop.
- Please remind your children to wait until the bus comes to a complete stop before trying to load.
- Students whose poor conduct results in a report to the administration will be subject to disciplinary action. Repeated violations can result in temporary or permanent removal from the bus.

Student Dress and Attire

All students shall dress and groom themselves sensibly and reasonably at all times. Students are also expected to be clean and neat in appearance and dress. The school administration has the authority to determine what is acceptable dress and grooming. Important note: All students are expected to follow the dress code outlined in the Talladega County Student Code of Conduct and Attendance.

General Statements for K-5 Students

- All clothing must be worn conventionally, i.e., front side front and back side back.
- Slacking is prohibited.
- Hair must be clean, natural colors, and well groomed.
- Shoes must be close-toed. Students must wear appropriate athletic shoes for physical education.
- Hats and headgear cannot be worn at school.
- Clinging material or tight-fitting garments should not be worn.
- All book bags MUST be clear or mesh.

TCBOE Talladega County Student Code of Conduct and Attendance

Refer to the Talladega County Student Code of Conduct and Attendance. The teachers and staff at Fayetteville School expect cooperation from all students. Most classroom problems center on students disrupting other students. This school protects all students' rights to an education. Anyone guilty of continuous disruption will be removed from class and appropriate action will be taken. Teachers will set/discuss classroom rules and expectations with students at the opening of school. Teachers will enforce the classroom rules as well as the Talladega County Student Code of Conduct and Attendance. Good conduct is an expectation of all students. As students progress at Fayetteville School, they will be expected to assume greater responsibility for their actions as they increase in age and maturity.

Students will have consequences when they break school rules or behave in a disruptive or disrespectful manner. Parent and teacher communication is the key to a successful student.

General School Expectations for Students

- Come to school prepared with proper materials and a charged Chromebook.
- Quiet and orderly lines are expected when going to daily activities outside the classroom.
- Respect your teacher, other adults, and classmates. Respect the property of others.
- Follow classroom rules.

• Have integrity. Do the right thing even when no one is looking.

Medication

All medications to be administered at school must be brought to the school office. You will then be issued a visitor pass and directed to the school nurse. No medicine is allowed in the classroom or in the student's possession. A doctor's note will be required if a student is to take a prescription drug. The medicine will need to remain in the original prescription bottle while at school. A medical form must be completed and signed by the parent stating the dosage, the time the medication is to be given, and permission to administer the dosage. Students with chicken pox, strep throat, impetigo, head lice, influenza, COVID, and other contagious health problems are not to come to school until the illness is no longer contagious.

Lost and Found

Please write your child's name with a permanent marker on coats, jackets, sweaters, bookbags, etc. Lost items will be kept in the Elementary Gym. If your child has lost an item please have them check the lost and found. Due to a lack of storage, these items cannot be kept from year to year.

Digital Device Policy 23-24

Students are expected to bring their charged Chromebook in the assigned case with its charger daily. Students should only use the Chromebook assigned to them.

STEAM

Science, technology, engineering, art, and mathematics workers play a key role in the sustained growth and stability of the U.S. economy, and are a critical component to helping the U.S. be successful in the future. **STEAM** education creates critical thinkers, increases science literacy, and enables the next generation of innovators.

STEAM education provides the following benefits for students:

- Fosters creativity
- Promotes equality in education
- Supports innovations
- Shapes a better world
- Encourages teamwork
- Enhances problem solving skills
- Encouraged knowledge application
- Promotes academic risk taking

STEAM education gives people skills that make them more employable and ready to meet the current labor demand. It encompasses the whole range of experiences and skills. Each **STEAM** component brings a valuable contribution to a well-rounded education. Science gives learners an in-depth understanding of the world around us.

Literacy Act

About the Law

Any student in Kindergarten through 3rd grade with an identified reading deficiency would be required to have a Student Reading Improvement Plan (SRIP). A reading deficiency is determined by a consistent deficiency in any of the following areas:

- letter naming fluency
- letter sound fluency
- nonsense word fluency
- sight words
- oral reading accuracy and fluency
- vocabulary or comprehension

Other requirements of the law include:

- · Assessment of early literacy skills three times during the school year
- Parental notification within 15 days of identification of a reading deficiency
- Individualized supplemental reading intervention
- > Strategies and resources for parents to use at home
- After School Tutoring and Summer Reading Camp

Once a deficiency is identified, teachers are required to notify parents. A diagnostic assessment is given to the child, and based on specific needs, teachers will provide intensive reading instruction and interventions for that child. The specific instruction and targeted interventions will be documented in a Student Reading Improvement Plan (SRIP).

Students who do not show proficiency in reading by the end of their third grade year can be retained unless they qualify under a good cause exemption.

Be the Change Tuesdays

Be the Change Tuesdays are part of an exciting and engaging initiative that starts with our youngest Wolf Pack members and includes the entire Fayetteville Community. Students will begin a ripple effect; sharing hope, love and change throughout our surrounding area and lasting the whole month through. Each student will be provided fun, enriching lessons on the 2nd Tuesday of the month, chock full of leadership opportunities, STEAM activities and collaboration with peers; all while learning that CHANGE starts with YOU!

Community Service Partners:

- Red Cross
- Alabama Childhood Food Solutions
- VA Hospital
- Care House
- American Heart Association
- Ronald McDonald House
- Sylacauga Health and Rehab Services/Mountain View Lake Retirement
- HART- Homeless Animal Rescue Team/Sylacauga Animal Shelter







<u>Please sign and return to your teacher</u>

I have read and reviewed the 2023-2024 Fayetteville Elementary School Student/Parent Handbook at <u>Fayetteville School Website</u> under Resources-Fayetteville School Handbooks.

Student Signature
Grade
Parent Signature
Date
- eacher